



Teaching English as a Foreign Language (TEFL) Short Course

A certificate of competence short course

Would you like to teach English anywhere in the world - or even from home? Sign up for a TEFL short course to gain the skills to teach English as a second or foreign language. Earn an income from the comfort of your own home and work flexible hours. Use your skills to teach English overseas, in-person and online.

What is the focus of this short course?

This practical short course equips you to teach English to non-native speakers both online and in person. You'll gain theoretical knowledge and practical teaching experience, including:

- Methodologies and classroom techniques
- English language awareness, pronunciation and phonology
- Lesson planning, language assessment, activities and teaching resources
- Online teaching tools and in-person classroom management

By the end of the short course, you will have developed:

- A familiarity with key TEFL theories, methodologies, and terminology
- Practical skills to teach English to students of various ages and levels
- The ability to design and teach communicative, student-centred lessons
- Reflective teaching practices and evaluation of learning outcomes
- Teaching aids, error correction skills as well as proficiency and placement testing

Who should attend and what are the prerequisites?

This short course is ideal for anyone with -

- at least CEFR C1 (Advanced) level English proficiency, to be confirmed via an online English Proficiency Test;
- an undergraduate degree from an English-speaking country or in the process of completing a degree (required for teaching abroad); and
- access to a laptop or desktop computer with a good speaker and microphone, as well as a reliable internet connection.

When and how will the short course take place?

The TEFL part-time and full-time short courses are presented in two sections: a theory component and a teaching practicum.

Both the theory and practical components will be completed in 4 weeks (full-time), or 12 weeks (part-time), with the contact teaching at the end of each short course.

Short courses open before the first contact or online session and close well after the last session. This allows you enough time to access SUNOnline, the learning platform we use.

Full-time (120 hours over 4 weeks)	Duration: (system opening and closing dates)	Apply and pay by:
Daily in-person sessions of 8 hours each, over 4 weeks, at the Stellenbosch campus.		
Course 1:	7 May - 31 May	30 April
Course 2:	17 November - 12 December	3 November
Part-time (120 hours over 12 weeks)	Duration: (system opening and closing dates)	Apply and pay by:
Two weekly live online sessions of 2 hours each; 5 hours per week self-paced study, research, completing activities and assignments; 5-6 hours of practical teaching, in-person and online, during the final week of the short course.		
Course 1:	9 June - 15 August	26 May
Course 2:	18 August - 7 November	4 August

What is required from you to be awarded a certificate?

- Attend and participate actively during all the contact and/or live online sessions
- Submit all the assignments by the due date
- Use the workbook, digital notes and worksheets
- A 60% pass mark for both theory and practice components
- Less than 10% absence without a valid reason

What is the cost?

The short course fee is R14 100 per participant.

- The fee includes a TEFL workbook, digital notes, worksheets and access to the online learning platforms.
- If you're in South Africa, we will send a hard copy of the workbook to you, however if you are outside of South Africa, we will share a digital version of the workbook with you.
- All fees are payable before the short course or programme starts
- We will present a short course or programme only if the required minimum candidates have paid and confirmed attendance
- Short course participants do not receive access to university facilities such as computer labs or the library

Are you interested?

Click on [this link](#) and fill in the sign-up form. We will send you further instructions after receiving your form.

Further questions?

Contact Michelle Pieters at michellep@sun.ac.za or 021 808 2812 for more details. You could also discuss your specific short course and development needs with us.

Enquire about our available short courses, course dates, and options for tailor-making a course.