



Communication Lab | ILebhu yoNxibelelwano | Kommunikasielab

Course Calendar 2024

Courses can also be offered at your premises and tailored to your needs.

Course name	Fee	Delivery mode	Session dates	Apply by
A crash course in English grammar	R5 490	Blended Online	Course 1: 15 and 22 May, 5, 12 and 19 Jun	24 Apr
			Course 2: 30 Sep, 7, 14, 21 and 28 Oct	9 Sep
Communicate as a professional	R3 850	Blended STB	Course 1: 8 and 15 Oct	17 Sep
Communication par excellence	R5 480	Blended Online	Course 1: 9, 16, 23 and 30 Apr, and 7 May	19 Mar
			Course 2: 6, 13, 20 and 27 Aug, 3 Sep	17 Jul
Communicative English made easy	R5 450	Blended Online	TBC	TBC
Conversations to encourage behavioural change in the workplace	R3 850	Blended STB	Course 1: 9 and 16 Oct	17 Sep
Crafting confident presentations	R5 510	Blended STB	Course 1: 2 and 3 Apr	14 Mar
			Course 2: 19 and 20 Jun	29 May
			Course 3: 10 and 11 Sep	20 Aug
Cutting-edge business report writing	R6 450	Blended Online	Course 1: 22 and 29 Aug, 5, 12, 19 and 26 Sep	1 Aug
Effective communication in a digital world	R5 540	Blended Online	Course 1: (2), 21, 28 Aug, 4, 11, 18 and 25 Sep	10 Jul
Effective office communication and documentation	R5 470	Blended Online	Course 1: 9, 16, 23, 30 May, 6 Jun	18 Apr
			Course 2: 3, 10, 17, 24 and 31 Oct	12 Sep
Form design for business	R3 850	Blended STB	TBC	TBC
PR like a Pro: Writing for the media	R5 885	Blended Online	Course 1: 23, 30 Aug, 6, 13, 20 and 27 Sep	2 Aug
South African Sign Language - Beginner level 1A	R6 810	Blended STB	Course 1: 28 Mar, 4, 11, 18, 25 Apr, 2, 9, 16, 23 and 30 May	7 Mar
			Course 2: 22, 29 Aug, 5, 12, 19, 26 Sep, 3, 10, 17 and 24 Oct	1 Aug

What do the delivery modes entail?

Blended Online: Our courses combine scheduled **live online sessions** with self-directed online learning. The online sessions are interactive and are facilitated by the course presenter and are offered on MS Teams or Zoom.

Blended STB: **Face-to-face sessions** will take place in the Seminar Room of the Language Centre, Kleine Bosch, 44 Banhoek Road, Stellenbosch, on specific scheduled days and are complimented by self-directed online learning.

Contact Michelle Pieters at michellep@sun.ac.za or 021 808 2812 for assistance.

