

# Teaching English as a Foreign Language (TEFL)

**A certificate of competence short course.**

Sign up for a TEFL certificate through Stellenbosch University's Language Centre to:

- gain the skills to teach English as a second or foreign language
- earn an income from the comfort of your own home
- be able to work flexible hours
- use your skills to teach English overseas
- teach English in-person and online

## Course objectives

Trainees will have developed the following by the end of the course –

- a familiarity with English language teaching theories, methodologies and terminology
- a range of practical teaching skills preparing trainees to teach English to learners of various ages and levels
- the ability to effectively plan, prepare and teach communicative, learner-centred language lessons
- the ability to reflect on planning and teaching decisions, and to evaluate the effect of those decisions on their student's learning.

## Course content

The following aspects are covered:

- Introduction to the world of TEFL
- Lesson planning
- Teaching methodologies
- Receptive and productive skills
- Pronunciation and phonology
- Activities and resources
- Facilitating learning and communication
- Classroom management
- Language awareness
- Developing and using teaching aids
- Error correction
- Proficiency and placement testing
- Teaching English online

### Prerequisites of the course

- Trainees need a minimum B2/Upper-Intermediate English language proficiency level.
- An undergraduate degree from an English-speaking country or in the process of completing a degree, as many teaching positions require prospective TEFL teachers to have a degree before they apply for a work permit.
- Trainees may be required to take an Online English Proficiency Test prior to the start of the TEFL course if the minimum English language requirements above are not met.

<b>Full time course dates</b>	<b>Registration and payment deadlines</b>
17 January 2022 – 11 February 2022	Friday, 10 December 2021
14 November 2022 – 8 December 2022	Friday, 28 October 2022
<b>Part time course dates</b>	<b>Registration and payment deadlines</b>
21 February 2022 – 13 May 2022	Friday, 4 February 2022
16 May 2022 – 5 August 2022	Friday, 29 April 2022
15 August 2022 – 4 November 2022	Friday, 29 July 2022

The TEFL course is presented in two sections – a theory component and a teaching practicum. The theory component will be completed in 4 weeks (full time) or 12 weeks (part time) and the additional 5-6 hours of contact teaching will occur at the end of each course.

**Please note that Teaching Practice is in-person for both the full time and part time course as that fulfils the requirements for TEFL accreditation. If you are not physically in Stellenbosch, arrangements can be made in advance. Please contact the trainer if this applies to you.**

#### Requirements and expectations of the full time TEFL course

Trainees are required to attend all in-person sessions presented on Stellenbosch campus as daily, 8-hour sessions over 4 weeks. Trainees are to submit all activities and assignments by the deadlines given. Trainees will be provided with a course manual and additional digital notes and worksheets. All Covid-19 safety protocols will be adhered to and participants will be required to wear a mask throughout their training, to physically distance and to sanitize and/or wash hands regularly. Participants will also be required to complete an online health check daily to be permitted onto the premises.

#### Requirements of the part-time course

We present this 120-hour, blended learning part-time short course over 12 weeks as follows:

- 2 compulsory video call sessions per week of 2 hours each
- 2.5 hours per week of self-paced reading and research
- 2.5 hours per week to complete activities and assignments
- 5-6 hours of teaching (in-person and online) in the final week of the course

In the part-time course trainees are expected to attend all the synchronous (live) online video call sessions and submit all activities and assignments online by the deadlines given. Trainees will need access to a laptop or desktop computer with a good speaker and microphone and access to reliable Wi-Fi for the video call sessions.

#### General requirements of the TEFL course

-Trainees will need to complete and submit the course assignments successfully online. These include (but are not restricted to) lesson planning, self-assessments, written assignments, microteaching, research and presentation with regard to grammar and programme evaluation.

-Trainees are expected to take part in all aspects of the course in an active manner through discussions with peers and the trainer, note-taking and commentary on readings and research. Trainees should also develop and maintain respectful and supportive relationships with fellow trainees, students and trainer/s.

-The pass mark for the course is 60% for both the theory and practical component. Trainees absent for more than 10% of the course will not be eligible for a certificate.

- TEFL trainees will receive an assessment report from Stellenbosch University on completion of the theory component and will receive the TEFL certificate on completion of the additional 5-6 hours of contact (face-to-face) teaching.

#### Course cost

The cost of the course is R12950 per participant. The course fee includes a TEFL manual that will be used as a weekly guide, and digital notes and worksheets. Please note that we present courses only when a minimum of five (5) paid candidates have confirmed. We plan to run two in-class (face-to-face) full time TEFL courses and three part-time (live, online) TEFL courses in 2022. We are required to comply with all Covid-19 safety protocols of both the country and the university, so trainees will be informed of any changes prior to the course.

#### Course registration and payment

Please click on [this link](#) and fill in the form to register your interest in the TEFL short course. You will then be contacted and sent a link to register and pay for the short course. Acceptance to the course will take place only after full fee payment, completed online registration and a copy of your identity document/passport has been received.